



## MINUTES

### City Council Regular Meeting

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6:00 PM - Tuesday, June 25, 2019

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the council meeting and documents any actions taken by City Council.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER

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Mayor Pro Tem Holtzclaw called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

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### ROLL CALL

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*Councilmembers Present:*

*Brian Holtzclaw, Mayor Pro Tem  
Vince Cavaleri, Councilmember  
Mark Bond, Councilmember  
John Steckler, Councilmember  
Stephanie Vignal, Councilmember*

*Councilmembers Absent:*

*Pam Pruitt, Mayor  
Mike Todd, Councilmember*

***Councilmember Cavaleri made a motion to excuse Mayor Pruitt and Councilmember Todd due to their attendance at the AWC Conference. Councilmember Vignal seconded the motion. The motion passed unanimously.***

### AUDIENCE COMMUNICATION

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- A. Public comment on items on or not on the agenda

There were no comments from the audience.

### PRESENTATIONS

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- B. ArtsFund, The Art of Community Building: Leveraging the Economic and Social Impact of the Arts

ArtsFund Vice President of Strategic Initiatives & Communications Sarah Sidman led Council through a [PowerPoint](#) presentation detailing a study of the social impact of the arts.

The presentation highlighted:

- The economic impact of the arts
- Youth development and education
- Health and wellness
- Neighborhood vitality
- Business

Ms. Sidman facilitated Q&A with Council and reviewed the mission and vision of ArtsFund.

[ArtsFund Brochure](#)

## **OLD BUSINESS**

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### **C. Authorization for Limited Tax General Obligation Bond Issuance Amount**

City Manager Michael Ciaravino advised Council that Director of Finance & Administration Peggy Lauerman was unable to attend tonight's meeting. City Manager Ciaravino reviewed action, discussion, and additional analysis requested by Council at the June 11, 2019 Council meeting when Ordinance 2019-851 was approved.

Director of Public Works & Development Services Gina Hortillosa led Council through a [PowerPoint presentation](#) that detailed the need for and potential use of the Limited Tax General Obligation Bond for the surface water F failures project, including:

- Cost increase of construction
- Potential use of additional proceeds
- Rate analysis
- Performance plan and repayment evaluation
- Cost benefit analysis

Council engaged in discussion and would like clarification from Director Lauerman before a motion is made. City Attorney Scott Missall emailed Director Lauerman. This item will be discussed later in the meeting.

[Limited Tax General Obligation Bond Issuance Agenda Summary](#)  
[Amended Ordinance 2019-851 - Clean](#)  
[Amended Ordinance 2019-851 - Redline](#)

## **NEW BUSINESS**

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### **D. Appointment to the Park & Recreation Board**

The Council interview committee, comprised of Councilmember Cavaleri and Councilmember Vignal, stated that, while there were many qualified candidates, Ryan Nichols has been selected to serve a mid-term appointment on the Park & Recreation Board expiring October 31, 2019.

Appointment to the Park and Recreation Board Agenda Summary

***Councilmember Vignal made a motion to appoint Ryan Nichols to serve a mid-term appointment on the Park & Recreation Board expiring October 31, 2020. Councilmember Cavaleri seconded the motion. The motion passed unanimously.***

E. Server Upgrades

City Manager Michael Ciaravino announced that he and IT Manager, James Busch, have continued work on this item since the Council packet materials were published the previous week. City Manager Ciaravino explained that tonight's presentation will be informational only and open for discussion. A recommended motion will be brought back at a later date.

IT Manager James Busch led Council through an updated PowerPoint presentation detailing

- Existing server infrastructure
- Reasons for upgrading
- Options and budget
- Recommended solutions.

Council engaged in discussion.

**OLD BUSINESS CONTINUED**

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F. Continuation of agenda item C, Authorization for Limited Tax General Obligation Bond Issuance Amount

City Manager Michael Ciaravino and City Attorney Scott Missall clarified items discussed earlier in the meeting regarding the issuance of a bond to finance surface water F failures.

Council engaged in discussion.

***Councilmember Cavaleri made a motion to approve amended Ordinance 2019-851 as presented with direction to the City Manager that the bond amount be issued for \$3,322,000.00. Councilmember Steckler seconded the motion. The motion passed unanimously.***

**CONSENT AGENDA**

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G. Approval of checks #60425 through #60510 and ACH Wire Transfers in the Amount of \$1,246,291.68.



(Audit Committee: Councilmember Bond and Councilmember Vignal)  
[Check vouchers](#)

H. Payroll and Benefit ACH Payments in the Amount of \$214,841.61  
(Audit Committee: Councilmember Bond and Councilmember Vignal)  
[Payroll Vouchers](#)

I. City Council Meeting Minutes of February 26, 2019  
[Council Minutes 2/26/19](#)

**Councilmember Bond made a motion to approve the consent agenda.  
Councilmember Vignal seconded the motion. The motion passed unanimously.**

## REPORTS

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J. Snohomish County Tomorrow Mayor/Council  
• [Snohomish County Tomorrow \(SCT\) Steering Committee](#)

**Mayor Pro Tem Holtzclaw** reported on the following:

- Conducted conversations with the Boy Scouts of America Pack 122 about City government.
- The first meeting with the Mill Creek Boulevard Subarea Committee. Councilmember Todd and Councilmember Vignal also attended.
- The [Snohomish County Tomorrow](#) (SCT) Steering Committee materials included in the packet.
- The Housing Affordability Regional Task Force (HART) meeting from the week prior.

**Councilmember Steckler** thanked Communications & Marketing Coordinator Meredith Cook and Farmers Market Manager Sarah Jensen for their hard work on the Farmers Market. Councilmember Steckler commented on the parking situation.

**Councilmember Cavaleri** thanked all who were involved in the Farmers Market and commented on the community response.

**Councilmember Cavaleri** commented on the free trigger locks provided at no cost by the Mill Creek Police Department.

**Councilmember Vignal** also reported that she attended the first Mill Creek Boulevard Subarea Committee meeting and the Farmers Market and spoke regarding the parking situation.

K. City Manager  
• [Council Planning Schedule](#)

L. Vision 2050 Staff  
• [Vision 2050](#)

City Manager Michael Ciaravino commented on the Vision 2050 report included in the packet materials.

#### **AUDIENCE COMMUNICATION**

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**M.** Public comment on items on or not on the agenda

JoAnne Burtanes, a Mill Creek resident, applauded Council for their consideration of the arts by allowing the ArtsFund to conduct the presentation at the City Council meeting.

Jennifer Jarrett, a Mill Creek resident, would like to see a performing arts space in the City.

Chloe Jarrett, a Mill Creek resident, also commented on the support to have a performing arts center in Mill Creek.

#### **RECESS TO EXECUTIVE SESSION**

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*(Confidential Session of the Council)*

- N.** At 7:56 p.m. the Council recessed to executive session to discuss the following:
- The acquisition of real estate pursuant to RCW 42.30.110(1)(b)
  - Potential litigation pursuant to RCW 42.30.110(1)(i)

City Attorney Scott Missall was present.

At 8:28 p.m. the executive session concluded. No action was taken.

#### **RECONVENE TO REGULAR SESSION**


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- O.** At 8:29 p.m. the meeting reconvened to regular session.

#### **ADJOURNMENT**

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With no objection, Mayor Pro Tem Holtzclaw adjourned the meeting at 8:29 p.m.

  
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Pam Pruitt, Mayor

  
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Naomi Fay, Interim City Clerk